



*Great Munden Parish*  
*Great Munden, Nasty, Levens Green, Rush Green*



**Minutes of Great Munden Parish Council Meeting**  
**Wednesday 8<sup>th</sup> May 2024 at 7.30pm in St Nicholas Church, Great Munden**

**Present:** Cllrs Jo Ingham (Vice Chairman) Anthea Cook, Robert Nelson, Lloyd Wade-Jones

**In attendance:** Sally Roberts, Clerk

- 2024/20**      **To receive and approve Apologies for absence** – apologies received from Cllr Janie Wentworth-Stanley and approved by the Vice Chairman.
- 2024/21**      **Declaration of Interest from Councillors if applicable**
- To receive declarations of interest from councillors on items on the Agenda – **None**
  - To receive written requests for dispensations for declarable interests – **None**
  - To grant any requests for dispensation as appropriate - **None**
- 2024/22**      **To approve minutes of previous meeting.**  
Minutes of 3<sup>rd</sup> April 2024 approved as a true record, unanimously agreed, and duly signed by the Vice Chairman. No Matters Arising.
- 2024/23**      **Finances**  
Invoices paid were signed by Cllrs Ingham and Cook as follows:
- Payment of External Audit
  - Payment of Churchyard Strimming – (VAT element £16)
  - Payment of Clerks Services & Expenses – (VAT element £10.10)
  - Payment of HAPTC Subscription
- The first half of Precepts has been received (£3299), second half is paid to the PC by EHDC in the 3<sup>rd</sup> quarter of the year.  
Internal Audit has been conducted and audit passed. A copy has been placed on the website and forms part of the AGAR (Annual Governance and Accountability Return 2023/24) to be filed to PFK Littlejohn.
- 2024/24**      **Risk Assessments Review for Audit**  
List of Policies and Assessments, Risk Assessment Topping of Common Land and Risk Assessment and Financial Management had previously been reviewed and signed by the Chairman on 11<sup>th</sup> April Meeting. To be published to the website.      **Action: Clerk**
- 2024/25**      **Planning**
- **Steen Cottage, Nasty** – Removal of structure around garden well, Construction of single-story rear extension with skylight window and glass link to main dwelling. Alterations to current outbuilding and reduce size to allow for the new rear extension. Removal of land and formation new external steps to side of house – **Status, Application withdrawn.**

- **Horse & Groom, Levens Green** – Demolition of garage and erection of games room with 1<sup>st</sup> floor over – **Status, Granted**
- **The Moat House, Old Hall Green** – Retention of external CCTV camera and floodlights, install downlights, installation of external staircase, replacement of second floor window with door, seal and reglaze windows, replace external side door and alter windows to floating mullion type – **Status, Awaiting Decision**
- **Keepers Cottage** – Planning Enforcement Officer at EHDC has advised that an Enforcement Notice will shortly be signed and served to the Applicant at Keepers Cottage.

**2024/26**

**Any Other Business**

- Clerk received costs of a Speed Indicator Device (SID) from Ken Crofton, the approximate cost is quoted as £5000. There is no separate funding for this it would have to be borne by Parish Council. It was resolved that PC is unable to bear this cost.
- Vehicles continue to be parked on the Green at Levens Green – Parish Council to investigate.
- Two further planning letters after the Agenda had been published:
  - Field Farm, Levens Green 3/21/1014/FUL Change of use of land to extend Gypsy and Traveller caravan site to provide a total of 12 pitches (an increase of 6).  
**Status – Refused by EHDC**
  - Roughground Farm, Beggarmans Lane, Old Hall Green 3/24/0648/FUL Erection of a farm managers dwelling with associated parking and landscaping.  
The Parish Council have no objection.
- Village Hierarchy Study – Clerk to respond to EHDC to amend Great Munden’s profile to state there is no place of worship and there is no public recreational facility/Open space which includes children’s play area.

**2024/27**

**Dates of next meetings**

- Monday 8<sup>th</sup> July – 7.30pm
- Monday 2<sup>nd</sup> September – 7.30pm
- Monday 11<sup>th</sup> November – 7.30pm

The meeting closed at 8.35pm