



**Great Munden Parish**  
*Great Munden, Nasty, Levens Green, Rush Green*



**Minutes of Great Munden Parish Council Meeting**  
**Wednesday 3<sup>rd</sup> April 2024 at 7.30pm in St Nicholas Church, Great Munden**

**Present:** Cllrs Janie Wentworth-Stanley (Chairman), Jo Ingham, Anthea Cook, Robert Nelson, Lloyd Wade-Jones  
**In attendance:** Sally Roberts, Clerk

- 2024/11**      **To receive and approve Apologies for absence – None**
- 2024/12**      **Declaration of Interest from Councillors if applicable**
- To receive declarations of interest from councillors on items on the Agenda – **None**
  - To receive written requests for dispensations for declarable interests – **None**
  - To grant any requests for dispensation as appropriate – **None**
- 2024/13**      **To approve minutes of previous meeting.**  
The minutes were approved as a true record, unanimously agreed, and duly signed by the Chairman.
- 2024/14**      **Finances**  
Invoices paid were signed by Cllrs Ingram and Cook as follows:
- Payment of Zurich Insurance Invoice
  - Payment of Clerks Salary and Expenses – Quarterly payment 60hrs @ £12.98 per hr
  - Payment of HAPTC subscription
- VAT Reclaim – this has been received from HMRC, total £157.50  
Audit – All documents prepared and ready to send to Internal Auditor      **Action: Clerk**
- 2024/15**      **Risk Assessments Review for Audit**  
List of Policies and Assessments reviewed by The Clerk  
Risk Assessment Topping of Common Lane reviewed and signed by the Chairman  
Risk Assessment and Financial Management reviewed and signed by the Chairman
- 2024/16**      **Planning**
- **Steen Cottage, Nasty** – Removal of structure around garden well, Construction of single-story rear extension with skylight window and glass link to main dwelling. Alterations to current outbuilding and reduce size to allow for the new rear extension. Removal of land and formation new external steps to side of house – Status, Awaiting Decision
  - **Manor Cottage, Nasty** – Replacement Conservatory Roof – Status, Granted
  - **Horse & Groom, Levens Green** – Demolition of garage and erection of games room with 1<sup>st</sup> floor over – Status, Awaiting Decision
  - **The Moat House, Old Hall Green** – Retention of external CCTV camera and floodlights, install downlights, installation of external staircase, replacement of second floor window with door, seal and reglaze windows, replace external side door and alter windows to floating mullion type – Status, Awaiting Decision
  - **Keepers Cottage** – Retrospective planning permission refused. Senior Planning Enforcement Officer has contacted the owner to inform them that the unauthorised development must be removed by 23<sup>rd</sup> April 2024 to avoid an enforcement notice being served.
- 2024/17**      **Newsletter** – Annual cost of newsletter is divided between Little Munden PC, Little Munden Church Council and Great Munden PC - £186.40 paid by GMPC.

Please note if residents wish to submit an article to be included in the monthly newsletter, please contact the Editor, Jackie Morris email [Jacqueline.ann.morris.1956@gmail.com](mailto:Jacqueline.ann.morris.1956@gmail.com)

2024/18

**Any Other Business**

- Clerk to make enquiries regarding the cost of a Speed Awareness sign near the 30mph sign on the road towards Dane End. **Action: Clerk**
- Clerk contacted Andrew Betts, Shared Waste Contracts Officer regarding litter in the Parish. Mr Betts confirmed that street inspections are carried out in the area and graded on an A-D basis with A being no litter and D being litter everywhere. Great Munden Parish is considered a B grade meaning there is some litter but not enough to raise a worksheet for contractors to attend on site. Mr Betts is happy to attend a PC Meeting should residents wish to speak with him personally, in which case, please contact The Clerk.
- On 23<sup>rd</sup> June 2024, Little Munden is celebrating the 100<sup>th</sup> Birthday of the Memorial Hall and holding an Open Gardens Day on behalf of the Church, run along the lines of the National Gardens Scheme. If anyone wishes to open their Garden, please obtain a form from The Clerk at Little Munden PC [clerk@littlemundenpc.org.uk](mailto:clerk@littlemundenpc.org.uk)
- Fly Tipping at Levens Green has been removed by the Council.
- The Abandoned vehicle on Levens Green has been removed.
- Clerk contacted Highways regarding the Mentley Lane closure and established that the works permit runs for 18 months during which time the road will be closed for works to be carried out (this will not be for the entire period, but just whilst work is undertaken). Residents requiring access may use the road but please allow extra time for vehicles to be moved to give access.
- GMPC was informed that two trucks belonging to two residents in Levens Green are currently being parked on the Green. The Clerk has written to the residents asking them to remove their trucks as this is common land and should not be used for parking vehicles. Clerk to monitor. **Action: Clerk**

2024/19

**Dates of next meetings**

- Wednesday 8<sup>th</sup> May – Annual Parish Meeting 7pm, Annual PC Meeting 7.30pm
- Monday 8<sup>th</sup> July – 7.30pm
- Monday 2<sup>nd</sup> September – 7.30pm
- Monday 11<sup>th</sup> November – 7.30pm

The meeting closed at 9pm

