



## Minutes

### Great Munden Parish Council Meeting.

**Tuesday 13<sup>th</sup> January 2026 at 7.30pm in St Nicholas Church, Great Munden**

**Present:** Cllrs Janie Wentworth-Stanley (Chairman), Jo Ingham (Vice Chairman) Anthea Cook, Robert Nelson, Lloyd Wade-Jones and Sally Roberts (Clerk)

**Also in attendance:** County Cllr Terry Smith, District Cllr Aubrey Holt and 2 members of the public.

- 2026/36      **To receive and approve apologies for absence** – There were no apologies - all Councillors present.
- 2026/37      **Declaration of Interest from Councillors if applicable**
- To receive declarations of interest from councillors on items on the Agenda – None.
  - To receive written requests for dispensations for declarable interests – None
  - To grant any requests for dispensation as appropriate – None
- 2026/38      **To approve minutes of previous meetings.**  
It was resolved to approve the Minutes from 11<sup>th</sup> November 2025 as a correct record of the proceedings and was signed by the Chairman.
- 2026/39      **Finances and Audit:**
- (a) Payment of Clerk Quarterly salary and expenses £1004.85 (no VAT element) approved and signed by Cllrs Cook and Ingham.
  - (b) Cllrs reviewed the Code and Conduct and resolved to approve current version. Cllrs agreed to adopt a Complaints Procedure should one be required in the future.
  - (c) Financial Spreadsheet from November 2025 and January 2026 were approved and signed by the Chairman.
  - (d) Proposed Budget and Precept - After consideration of inflation and cost increases, the Parish Council resolve to set the Precept demand on EHDC at £7476. This sum was arrive at having considered the 3 year outlook for the budget and the need to cover rising costs. Proposed by Cllr Nelson and approved by full Council. Clerk to complete forms for EHDC.  

**Action: Clerk**
  - (e) Laptop replacement was discussed for Clerk’s administration tasks. It was decided to renew the device as the current Notebook is an old model and inefficient. Cllrs resolved to approve the cost, Clerk to acquire.  

**Action: Clerk**
- 2026/40      **Planning:**
- (a) Keepers Cottage - <https://acp.planninginspectorate.gov.uk> - APP/J1915/W/24/3357834 – A full planning application has been submitted by the owner on 23<sup>rd</sup> December 2025, no 3/25/2018/FUL for *Retention and Change of Use of Existing Cabin to Tack Room, Hay Store and Agricultural Equipment Store*. The

application is currently not validated and when done so will appear for comment on EHDC website. Clerk to monitor. **Action: Clerk**

- (b) 3/24/1940/FUL – Land at Mentley Lane, Puckeridge : Appeal details : <https://acp.planninginspectorate.gov.uk> Ref: 3375435. No update currently. Cllr Holt is monitoring and will update when available.

2026/41 **HCC Fault Reports** - Rights of Way Officer has been replaced by a new contact, Robert Lloyd. Clerk to notify details of FP31 and ask for assistance in assessing condition for repair/reinstating.

**Action: Clerk**

2026/42 **BOAT 46 – Great Munden** – Clerk to brief Robert Lloyd of BOAT46 history, photographic evidence, and Police crime number. **Action: Clerk**

2026/43 **Speed Deterrent Village ‘Gateway’** – Manufacturer of gateways, Chairman and Clerk to meet on Monday 2<sup>nd</sup> February to establish positioning of village ‘gates’. These should be produced quickly thereafter and installed, with village signs added later when produced.

2026/44 **EHDC/Travellers Encampments Meeting** – Cllr Holt to monitor and update GMPC Parish Council. Activity at Field Farm was also discussed and will be monitored,

2026/45 **Newsletter Articles** – No current articles for the newsletter

### ***Standing Orders Suspended***

- Cllr Terry Smith updated Cllrs on the Local Government Reorganisation, advising that whilst a proposal for two unitary councils has been put forward by EHDC, the Government will make their decision later in 2026.
- Cllr Cook discussed the break in at the Church reporting that the church sign had been damaged.
- Cllr Wade-Jones reported that organic fertiliser is building up on the local lanes, especially in the Stockalls Lane area. Clerk to write to local farmers to ask if they will make the delivery company aware and request that the driver take extra care securing the manure before driving onto public roads. Cllrs to advise Clerk of names and locations of farmers to contact. **Action: All**

### ***Standing Orders Reinstated***

- 2026/46 Date of next meetings to be held at 7.30pm in St Nicholas Church, Great Munden.
- Tuesday 10<sup>th</sup> March 2026
  - Tuesday 5<sup>th</sup> May 2026

There being no further business the meeting was closed at 8.46pm.

Web: [www.greatmundenparishcouncil.gov.uk](http://www.greatmundenparishcouncil.gov.uk)

Council Chair Janie Wentworth-Stanley

Clerk to the Council: Sally Roberts [clerk@greatmundenparishcouncil.gov.uk](mailto:clerk@greatmundenparishcouncil.gov.uk) 07940 814090